

RESEARCH

Intermediate

25 MIN

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Turn a research report into a deck and a one-page infographic.

Convert a Researcher agent's cited report directly into a Word doc, slide deck, or one-page infographic.

MICROSOFT 365

PowerPoint

Word

WORKS WITH

Copilot

Business Outcome

The same research reaching different audiences in the format each one actually consumes, without a manual re-format each time.

Workflow Steps

Step 1: Start from the finished, verified research report

Word

Convert only after you've checked the underlying research — reformatting doesn't fix an unverified claim, it just makes it look more official.

Step 2: Ask for the specific output formats you need

Copilot

Name both the format and its audience in the prompt – an executive deck should emphasize the recommendation and the data that supports it, while a wide-distribution infographic needs the single headline finding simplified for people with no prior context.

Asking for "a deck and an infographic" with no further direction produces two versions of the same generic summary.

PROMPT

Convert this research report into two things: a 6-slide executive deck emphasizing the recommendation and the supporting data, and a one-page infographic version for wider team distribution.

Step 3: Check nothing got distorted in the compression

PowerPoint and Word

Turning a detailed report into a one-pager means cutting most of the detail – confirm what's left is still accurate on its own, without the surrounding context.

Step 4: Keep the source report linked

PowerPoint and Word

Anyone who wants the full citations and detail should be able to get to the original report from the summary formats.

✓ Check the work

- Read the compressed formats as if you hadn't seen the full report – do they still make an accurate claim on their own?
- Confirm key caveats or uncertainty from the original report weren't dropped in the shorter formats.
- Link back to the source report from both derived formats.



Expected Outcome

The research findings repackaged as a slide deck and a one-page infographic, both consistent with the original cited report.

Want help rolling this out across your team? **Go to Liminals.Tech** ■